

Expressions Learning Arts Academy
Minutes for Annual Board of Directors Meeting
6/19/20

Note: This meeting also serves as SACS meeting.

N. Drake, P. Vermont, J. Dame, A. Newman, J. DiGiovanni, C. Valantis

1. **Adopted** Minutes from Previous Meeting Dated: 01-03-20 and 04-14-20
Motion: Vermont Second: Dame Approved (4-0)

Financial Report/Budget: Presentation of Monthly Budget to Actual reports.

1. **Adopted** Statement of Revenues, Expenditures and Changes in Fund Balances for Governmental Funds for the year ending June 30, 2020 as a final budget amendment for the school.
Motion: Vermont Second: Dame Approved (4-0)
2. **Approved** Proposed Budget for the 2020-2021 School Year
Motion: Vermont Second: Dame Approved (4-0)
3. **Approved** authorization to use Reserve Funding up to \$20,000 for improvements, and enhancements needed for health and safety recommendations.
Motion: Vermont Second: Dame Approved (4-0)

School Business:

1. **Approved** 2020-21 employee contracts. Voted to rehire all current staff at their current positions, with the exception of K. Lewis, who will not be returning.
Motion: Dame Second: Vermont Approved (4-0)
2. **Approved** proposed Full-time Staff/teacher raises of \$500
Motion: Vermont Second: Dame Approved (4-0)
3. **Approved:** To aid in recruitment and retention of full-time employees, a \$1000 annual Wellness Benefit. (Benefit will be reapproved by the Board of Directors annually as part of yearly contracts).
Motion: Drake Second: Dame Approved (4-0)
4. **Approved** \$1000 stipend for all staff members involved in Distant Learning Instructional Curriculum Development.
Motion: Drake Second: Vermont Approved (4-0)
5. **Approved** additional stipend for employees working over the summer on security, health enhancements and compliance at the discretion of the principal

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(at employee's regular pay rate, not to exceed 4 weeks).

Motion: Dame Second: Drake Approved (4-0)

6. **PPP Loan:** An SBA loan/grant was obtained for the school by the Board Representative.

Approved to allow the Board Representative to ascertain and implement financial actions and reports aimed at forgiveness of the SBA loan principal and interest.

Motion: Vermont Second: Dame Approved (4-0)

7. **Approved** to use the **ACPS Mental Health Plan**

Motion: Drake Second: Dame Approved (4-0)

8. **Approved** to Hire Kattell & Co. for annual independent financial audit

Motion: Drake Second: Vermont Approved (4-0)

9. **Approved Lease agreement** to continue with L. Davenport for facility and R. Selwach for lot rental.

Motion: Dame Second: Drake Approved (4-0)

10. Report on Safe School Assessment

Board Member Changes:

Election of 2020-21 Officers

President: Neil Drake **Approved 3/0** (Drake abstained from vote)

Parent Liaison Peggy Vermont **Approved 3/0**

(Vermont abstained from vote)

Treasurer Arthur Newman **Approved 3/0** (Newman abstained from vote)

Secretary, Community Member: Dame **Approved 3/0** (Dame abstained from vote)

Policies and Procedures:

1. **Approved** Emergency Policy and Procedure Development and Implementation.
Motion: Dame Second: Drake Approved (4-0)

2. **Approved** any necessary revisions to policy and operational procedures Implemented by the Board Representative and the Principal in response to laws, rules, and guidance issued by government agencies. The Board will review these policies at next meeting.

Motion: Vermont Second: Drake Approved (4-0)

3. **Threat Assessment Policy and Plan:**

Approved of the Threat Assessment Policy and Plan presented by the Principal. Motion: Vermont Second: Drake Approved (4-0)

4. **Development of Pay Scale according to HB 641:**

Approved appointment of the Treasurer, the Board Representative, and the

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Principal to develop a teacher payroll scale that is in compliance with evolving legislation and guidance from the State Department of Education. The scale will be in effect for the 2020-21 school year in its development stage until finalized by the Board.

Motion: Vermont Second: Drake Approved (4-0)

5. **Board Discussion:** Registration and Enrollment procedure adaptations due to new health and safety concerns.

Committee Reports: none

Public Input Time

Next Meeting will be held in August 2020